



Village of South Chicago Heights

TEMPORARY TRANSFER CERTIFICATE COMPLIANCE APPLICATION

Notice is hereby given that the property hereinafter described is changing ownership and the undersigned.

Property Address: _____ Pin Number: _____ - _____ - _____ -0000

Current Owner/Grantor: _____ Phone: () _____
(please print)

Current Co-Owner/Co-Grantor: _____ Phone: () _____
(please print)

Email Address: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Please check all appropriate areas: ☐ Property purchased from HUD ☐ Property purchased from the VA

_____ Single family residence _____ Condo, Townhouse _____ Two Unit _____ Other

_____ Multi-unit (No. of units _____) _____ *Commercial _____ *Mixed use (commercial & residential)

*Is property _____ Occupied or _____ Vacant? *If occupied by person other than owner, signed consent form required.*

New Owner/Grantee: _____ Phone: () _____
(please print)

New Co-Owner/Co-Grantee: _____ Phone: () _____
(please print)

Mailing Address: _____ City: _____ State: _____ Zip: _____

WILL NEW OWNER(S) OCCUPY THIS PROPERTY? _____ YES _____ NO

Agent's Name: _____ Phone: () _____

Address: _____ City: _____ St. _____ Zip _____

THIS APPLICATION MUST BE COMPLETED IN ITS ENTIRETY ALONG WITH ALL NECESSARY DOCUMENTS, PROOF OF OWNERSHIP, PHOTO ID, & NEW QUICK CLAIM DEED. MUST HAVE OWNER OR AGENT PICK UP ORIGINAL CERTIFICATE.

Applicant's Signature: _____ Date: _____

Driver's License/State I.D #: _____ Expiration Date: _____

Subscribed and sworn to before me this _____ day of _____, 20____

Notary Public

Seal

Payment Type: _____ Receipt#: _____