



*VILLAGE OF*  
**SOUTH CHICAGO HEIGHTS**  
**BOARD OF TRUSTEES**  
**COMMITTEE OF THE WHOLE**  
**MEETING MINUTES**



**MONDAY, MARCH 6, 2023**

A Committee of the Whole meeting was held on Monday, March 6, 2023, at the Village Hall, 3317 Chicago Road, South Chicago Heights, Illinois. Mayor Terry Matthews called the meeting to order at 8:04 p.m. Mayor Matthews requested the Village Clerk, Catherine Linan, to call the roll. The following were present:

Terry Matthews	Mayor	Terry Fiorenzo	Trustee
Catherine Linan	Village Clerk	Rose Ann Diederich	Trustee
Matt Welch	Attorney	Chad Vlietstra	Fire Chief
John Ross	Trustee	John Dolasinski	Treasurer
Sally Marrufo	Trustee	William Joyce	Police Chief
Eric Stanton	Trustee	Mark Martin	Public Works Director
Tracy Bosco	Trustee	Nora Gomez	Administrator
		Nick Goncher	Bldg. Director

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Deputy Chief Robert Byrnes were absent.

**PUBLIC COMMENTS:** None

**DISCUSSION – BAXTER & WOODMAN PROPOSAL FOR MS4:** Mayor Matthews explained that this proposal was for their assistance with the MS4 storm water reporting. With no further discussion, Mayor Matthews asked attorney Welch to draft resolution to approve this proposal at our next board meeting.

**DISCUSSION – BAXTER & WOODMAN 2023 ZONING MAP UPDATES:** Mayor Matthews explained that this proposal was for Baxter & Woodman to update our zoning map which has not been updated since 2016. Clerk Linan stated that this is a requirement per state statute. Attorney Welch stated that this statue applies to non-home rule communities but recommended with all the map amendments since 2017, the zoning map be amended. With no further discussion, Mayor Matthews asked attorney Welch to draft resolution to approve this proposal at our next board meeting.

**DISCUSSION – CLOWNING AROUND PROPOSAL FOR AUGUST 6, 2023 BACK TO SCHOOL PICNIC:** Mayor Matthews stated that this was for our annual back to school picnic. This proposal did not include the pony ride option but could be added for an additional charge. Discussion ensued amongst the board regarding the pony rides and the board, and the mayor agreed to eliminate the pony rides. With no further discussion, Mayor Matthews asked attorney Welch to draft a resolution to approve this proposal at our next board meeting.

**DISCUSSION – ENTARA AGREEMENTS:** Mayor Matthews explained that this company needs to analyze our current IT services to submit a cost proposal for IT service if the Village is looking to

# Monday, MARCH 6, 2023, REGULAR MEETING MINUTES

switch our IT services to a different vendor. Mayor Matthew stated that this company was recommended for our cyber insurance company. Mayor Matthews explained that this analysis would provide them the details they need to submit a cost proposal for IT service. Attorney Welch explained that these agreements give them permission to analyze at no cost to the village.

**DISCUSSION – PLAT OF SUBDIVISION APPROVAL FOR 3000 STATE STREET:** Mayor Matthews asked attorney Welch to explain. Attorney Welch explained that this plat of subdivision is deferring to the state statute since the village does not have a subdivision ordinance which is the next item.

**DISCUSSION – SUBDIVISION ORDINANCE:** Attorney Welch explained that this ordinance would align the village requirements for a subdivision such as lot sizes. Attorney Welch explained that this is a general policy most municipalities have and recommended for best practices. Attorney Welch stated that if the board agreed, his firm would draft an ordinance for another committee of the whole meeting to discuss the requirements for this village. The board and the mayor agreed to draft an ordinance.

**ADJOURNMENT:**

With nothing further to discuss, Trustee Stanton motioned to adjourn the Committee of the Whole meeting, seconded by Trustee Bosco. On a voice vote, all ayes, no nays; the motion so ordered. Meeting adjourned at 8:15 p.m.

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Catherine Linan, Village Clerk

Dated

