



VILLAGE OF
SOUTH CHICAGO HEIGHTS
BOARD OF TRUSTEES
REGULAR MEETING MINUTES



TUESDAY, JANUARY 2, 2024

Regular meeting was held on Tuesday, January 2, 2024, at the Village Hall, 3317 Chicago Road, South Chicago Heights, Illinois. Mayor Matthews called the meeting to order at 7:00 p.m. and the Pledge of Allegiance followed. Mayor Matthews requested Clerk Linan to call roll. The following were present:

Terry Matthews	Mayor	Terry Fiorenzo	Trustee
Matt Welch	Attorney	John Dolasinski	Treasurer
Catherine Linan	Village Clerk	Clint Wagner	Police Chief
Eric Stanton	Trustee	Chad Vlietstra	Fire Chief
Rose Ann Diederich	Trustee	Nora Gomez	Administrator
Sally Marrufo	Trustee	Mark Martin	DPW Director
John Ross	Trustee	Nick Goncher	Bldg. Director

Deputy Chief Byrnes, Acting Deputy Chief Jake Kozinski, and Trustee Tracy Bosco were absent.

APPROVAL OF MEETING MINUTES: Mayor Matthews presented the minutes of the Regular Board of Trustees meeting for December 18, 2023. Trustee Marrufo motioned to approve the Regular Board of Trustees meeting minutes of December 18, 2023, seconded by Trustee Diederich. There being no further discussion, the roll call vote being:

Ayes: Terry Fiorenzo, Eric Stanton, Sally Marrufo, John Ross, & Rose Ann Diederich.

Nays: None.

Abstain: None.

Absent: Tracy Bosco.

Motion carried 5 to 0.

APPROVAL OF MEETING MINUTES: Mayor Matthews presented the minutes of the Committee of the Whole meeting for December 18, 2023. Trustee Marrufo motioned to approve the Committee of the Whole meeting minutes of December 18, 2023, seconded by Trustee Diederich. There being no further discussion, the roll call vote being:

Ayes: Terry Fiorenzo, Eric Stanton, Sally Marrufo, John Ross, & Rose Ann Diederich.

Nays: None.

Abstain: None.

Absent: Tracy Bosco.

Motion carried 5 to 0.

PUBLIC COMMENT: None

PRESENTATION OF BEAUTIFICATION COMMITTEE CHRISTMAS LIGHTS CONTEST: 1ST PLACE WINNER, ED KAMINSKI; 2ND PLACE WINNER, MARGIE JACOBS; 3RD PLACE WINNER, JOSE ROMO:

Mayor Matthews stated that he loves giving these awards out to residents that do a wonderful job decorating their yards for the holidays. Mayor Matthews presented the awards to the 1st place winner Ed Kaminski and the 2nd place winner Margie Jacobs. Mayor Matthews stated that the 3rd place winner Jose Romo was not present and that his award would be mailed. Mayor Matthews thanked the winners.

APPROVAL OF THE MANUAL CHECK LIST OF DECEMBER 31, 2023: Mayor Matthews presented the manual check list of December 31, 2023. Trustee Marrufo motioned to approve the manual check list of

3317 Chicago Road
South Chicago Heights, Illinois 60411

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December 31, 2023, seconded by Trustee Diederich. There being no further discussion, the roll call vote being:

Ayes: Terry Fiorenzo, Eric Stanton, Sally Marrufo, John Ross, & Rose Ann Diederich.

Nays: None.

Abstain: None.

Absent: Tracy Bosco.

Motion carried 5 to 0.

APPROVAL OF THE BILL LIST OF JANUARY 2, 2024: Mayor Matthews presented the bill list of January 2, 2024. Trustee Marrufo motioned to approve the bill list of January 2, 2024, seconded by Trustee Diederich. There being no further discussion, the roll call vote being:

Ayes: Terry Fiorenzo, Eric Stanton, Sally Marrufo, John Ross, & Rose Ann Diederich.

Nays: None.

Abstain: None.

Absent: Tracy Bosco.

Motion carried 5 to 0.

TRUSTEE/COMMITTEE REPORTS:

Building Director Goncher stated that in 2023 there were 249 building permits issued, 78 properties that sold and 149 landlords that received licenses.

Fire Chief Vlietstra wished everyone a Happy New Year and stated that in the month of December his department responded to 130 calls 91 being EMS and 39 being fire related calls. Fire Chief Vlietstra stated that in 2023 the total year-to-date calls were 1,843 with 1,320 ambulance calls, 346 fire calls, 69 structure fire calls, 99 motor vehicle accidents, and 9 car fires.

Police Chief Wagner stated that in December his department responded to 599 calls for police service and 77 traffic stops.

Public works Director Martin stated that in 2023, his department repaired 21 water main breaks, 5 valve replacements, 1 valve repair, 1 valve termination, 2 B-Box replacement, 3 service line replacements, 2 service line repairs, 3 service line disconnects, 4 sanitary sewer repairs, 4 storm sewer repairs, 4 storm sewer replacements, 6 sanitary camera inspections, 4 fire hydrant replacements, 1 fire hydrant termination, 31 sanitary jet and storm vac, and 1 guardrail repairs. Director Martin stated the average daily water used was 375,000 gallons.

OLD BUSINESS: None.

NEW BUSINESS:

RESOLUTION 2024-R-1: A RESOLUTION OF THE VILLAGE OF SOUTH CHICAGO HEIGHTS, COOK COUNTY, ILLINOIS, AUTHORIZING AND APPROVING THE EXECUTION OF A COMMERCIAL LEASE AGREEMENT BETWEEN THE VILLAGE AND THE COMMUNITY NUTRITION NETWORK AND SENIOR SERVICES ASSOCIATION FOR THE LEASE OF THE SOUTH CHICAGO HEIGHTS SENIOR CENTER:

Mayor Matthews presented the resolution. Trustee Ross motioned to approve the resolution, seconded by Trustee Fiorenzo. There being no further discussion, the roll call vote being:

Ayes: Terry Fiorenzo, Eric Stanton, Sally Marrufo, John Ross, & Rose Ann Diederich.

Nays: None.

Abstain: None.

Absent: Tracy Bosco.

Motion carried 5 to 0.

RESOLUTION 2024-R-2: A RESOLUTION OF THE VILLAGE OF SOUTH CHICAGO HEIGHTS, COOK COUNTY, ILLINOIS AMENDING THE EMPLOYEE HANDBOOK FOR THE VILLAGE OF SOUTH CHICAGO

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HEIGHTS: Mayor Matthews presented the resolution. Trustee Stanton motioned to approve the resolution, seconded by Trustee Diederich. There being no further discussion, the roll call vote being:
Ayes: Terry Fiorenzo, Eric Stanton, Sally Marrufo, John Ross, & Rose Ann Diederich.
Nays: None.
Abstain: None.
Absent: Tracy Bosco.
Motion carried 5 to 0.

RESOLUTION 2024-R-3: A RESOLUTION OF THE VILLAGE OF SOUTH CHICAGO HEIGHTS, COOK COUNTY, ILLINOIS, AUTHORIZING AND APPROVING THE EXECUTION OF A PROPOSAL FROM THE LARSON EQUIPMENT AND FURNITURE COMPANY RELATED TO THE PURCHASE OF PLAYGROUND EQUIPMENT FOR THE SOUTH CHICAGO HEIGHTS SENIOR CENTER: Mayor Matthews presented the resolution and asked for this item to be tabled. Mayor Matthews explained that Treasurer Dolasinski asked for a construction contract and engineering to review the plans. Trustee Ross motioned to table the resolution, seconded by Trustee Diederich. There being no further discussion, the roll call vote being:
Ayes: Terry Fiorenzo, Eric Stanton, Sally Marrufo, John Ross, & Rose Ann Diederich.
Nays: None.
Abstain: None.
Absent: Tracy Bosco.
Motion carried 5 to 0.

ORDINANCE 2024-ORD-1: AN ORDINANCE OF THE VILLAGE OF SOUTH CHICAGO HEIGHTS, COOK COUNTY, ILLINOIS, AUTHORIZING THE DECLARATION OF SURPLUS PROPERTY (2015 FORD EXPLORER CARRYALL VIN 1FM5K8AR8FGA88237): Mayor Matthews presented the ordinance and asked for this item to be tabled because the wrong title was on the agenda. Trustee Stanton motioned to table the ordinance, seconded by Trustee Diederich. There being no further discussion, the roll call vote being:
Ayes: Terry Fiorenzo, Eric Stanton, Sally Marrufo, John Ross, & Rose Ann Diederich.
Nays: None.
Abstain: None.
Absent: Tracy Bosco.
Motion carried 5 to 0.

BUSINESS LICENSE: Mayor Matthews asked if anyone was present for the business license at 3225 Rennie Smith Drive. No one was present. Mayor Matthews asked for this item to be tabled until the company can be present.

MAYOR'S REPORT: Mayor Matthews wished everyone a Happy New Year. Mayor Matthews stated that he received a phone call from Mike Tilton thanking the police and fire department for their excellent response to a family crisis that the Tilton family had today. Mayor Matthews asked for everyone to pray for the Tilton family.

ADJOURNMENT:

With nothing further to discuss, Trustee Stanton motioned to adjourn the Regular meeting, seconded by Trustee Diederich. On a voice vote, all ayes, no nays; the motion so ordered. The meeting was adjourned at 7:18 p.m.



Catherine Linan, Village Clerk

Dated

