



*VILLAGE OF*  
**SOUTH CHICAGO HEIGHTS**  
**BOARD OF TRUSTEES**  
**COMMITTEE OF THE WHOLE**  
**MEETING MINUTES**

**TUESDAY, SEPTEMBER 5, 2023**

A Committee of the Whole meeting was held on Tuesday, September 5, 2023, at the Village Hall, 3317 Chicago Road, South Chicago Heights, Illinois. Mayor Terry Matthews called the meeting to order at 7:35 p.m. Mayor Matthews requested the Village Clerk, Catherine Linan, to call the roll. The following were present:

Terry Matthews	Mayor	Jake Kozinski	Acting Deputy Chief
Catherine Linan	Village Clerk	John Dolasinski	Treasurer
Matt Welch	Attorney	Nick Goncher	Bldg. Director
Eric Stanton	Trustee	Nora Gomez	Administrator
Terry Fiorenzo	Trustee	Bill Joyce III	Asst. DPW Director
Tracy Bosco	Trustee	Bill Joyce	Police Chief
Rose Ann Diederich	Trustee	Chad Vlietstra	Fire Chief

Trustee Marrufo, Trustee Ross, Director Martin, and Deputy Chief Byrnes were absent.

**PUBLIC COMMENTS:** None

**DISCUSSION – ROBINSON ENGINEERING FOR LEAD SERVICE LINE PROGRAM:** Mayor Matthews introduced Johnathon Flowers from Robinson Engineering who distributed a revised draft of the lead service line survey and explained how the survey will help collect the data from residents. The data will help determine if the service line is made of lead or copper material. Administrator Gomez summarized that the survey will be mailed to all businesses and residents of South Chicago Heights and that office staff will assist at the next village events helping anyone that has not completed the survey and answering questions. She stated that the office staff will be making phone calls to our senior residents along with all our landlords to express the importance of completing this survey. Mayor Matthews asked what percentage they hope to accomplish with this survey. Mr. Flowers stated usually approximately 10%. Discussion ensued amongst the board regarding increasing that percentage. Mayor Matthews stated that he had a draft survey from another community and that he would like to see more information on our survey.

**ADJOURNMENT:**

With nothing further to discuss, Trustee Stanton motioned to adjourn the Committee of the Whole meeting, seconded by Trustee Bosco. On a voice vote, all ayes, no nays; the motion so ordered. The meeting was adjourned at 7:46 p.m.

  
 Catherine Linan, Village Clerk

  
 Dated