

Generic Schedule--Blocks

Time	Topic	Attendance
Block 1	Introduction to the Site with a Conceptual Overview of Pages and Modules Site Tools <ul style="list-style-type: none"> • History • Expiring Items • Site Properties • Redirects • Home Page • Mega Menus / Navigation • Piwik Permissions <ul style="list-style-type: none"> • Group Administration • User Administration 	System Administrators
Block 2	Pages Live Edit <ul style="list-style-type: none"> • How does it work? • Using Widgets <ul style="list-style-type: none"> ○ Content ○ Module • Editing Content already there • Page Versions • Creating new pages • Navigation • Moving Pages • Renaming Pages • Right Hand Feature Column 	All Users

Webinar Training



Blocks

Time	Topic	Attendance
Block 3	Basic Modules and Module Widgets <ul style="list-style-type: none">• FAQs• Newsflash• Alert Center• Document Center• Quick Links	All Users
Other possible Modules	Calendar Agenda Center/ Bids Jobs Info Advanced	

Other Items will be added if time allows.

Also, we can slide the items on the agenda to meet your requirements.